

Closing a Windows Session

Each time you use Telnet to open a DDMS window on a workstation, you're using a session. Suppose you have three windows open: one to the Master Menu, perhaps, one for order entry, and another for purchasing. In this case, you have three sessions open.

Your DDMS license controls how many sessions you can have open at the same time.

If you close a DDMS session by clicking the X in the upper right corner of the window, *the license may remain in use*. When a number of employees do this during the day, you can use all the sessions available, and the next person who tries to open a Telnet session will not be able to.

If all licenses are in use, and you try to start a Telnet session, the window will close itself.

To avoid tying up sessions, close them properly.

Closing sessions properly also prevents temp files from being left on your system. Temp files from improper session closing begin with a lowercase s and are left in the root directory of your D: drive.

Note: Deleting temp files is a dedicated procedure. Make sure no one else is using the system.

To properly close a Telnet session, you must do two things:

- Return to the Master Menu
- Type = (equal sign), as shown below.

When you type =, the license you were using is freed, and will be available for the next person who needs it.

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09: 51: 42                ECI - D. D. M. S.                02/04/02
===== D. D. M. S. MASTER MENU ===== BETA 02/01/2002 =====
A. Customer Master                N. Customer Report Selector
B. Accounts Receivable Posting    O. A/R Report Selector
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C. Vendor Master                  P. Vendor Report Selector
D. Accounts Payable Posting       Q. A/P Report Selector
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E. Inventory Master               R. Inventory Report Selector
F. Purchase Order Entry           S. P/O Report Selector
G. Order Entry                    T. O/E Report Selector
-----
H. Personnel & Salesperson Master U. Sales Report Selector
I. Payroll Update                 V. P/P Report Selector
-----
J. Chart of Accounts Master       W. G/L Report Selector
K. General Ledger Posting         -----
L. Parameters                     X. Program Security
M. Operational Procedures         Y. System Status
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* . Editor    ! . Word Processor  + . Specials  ? . Planner  @ . Printer Setup
=====
TS          Location [ 1 ]          Program Selection [= ]
  
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