



*Installing
Version 7
UNIX Systems*





Read This First!

Notes: Make sure you release all batches (or complete Day-End steps) before loading software. Also G/L file conversions may take 30+ minutes. Installing software is a dedicated procedure. All other users should be logged off the system.

1. Version 7 contains the new graphical General Ledger (G/L) application, which requires many file conversions. For journal files to be converted they must be set up in the proper parameter screens. For example:
 - G/L files from previous years should be listed in the (LJ1) General Ledger Archive Parameters screen
 - A/R journal files must be set up in the (LA4) A/R Journals Parameters screen
 - A/P journal files must be set up in the (LC1) A/P Journals Parameters screen
 - P/O Entry journal files must be set up in the (LF2) P/O Journals Parameters screen.

Before installing version 7, make sure any journal files that you want accessed are set up in Accounts Receivable (A/R), Accounts Payable (A/P), and Purchase Order Entry (P/O). If you do not set up these journal files, they will not be converted and will no longer be accessible after the installation.

2. Version 7 requires A/P file conversions if your journal files are not in the (LC1) screen. Make sure you run the conversion program for A/P journal files. See the heading **Converting A/P Journals Files**.

www.ddms.com

Where to find Documentation for this release

For the latest documentation, go to www.ddms.com:

- 1 Click **Support**.
- 2 Select **Doc**, then click **Version 7 Doc**.
- 3 Select the *What's New In Version 7* handout. This handout contains a brief description of all the new features in Version 7.

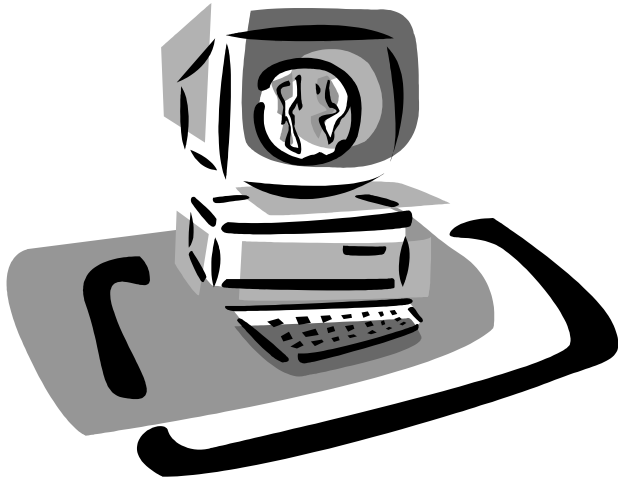
To see the software changes for this version, go to www.ddms.com and use the following instructions:

- 1 Click **Support**.
- 2 Then select **Program Updates**.

Checking the Website for Release Information

You can check the DDMS website for information about this release before installing software.

- 1 Go to www.ddms.com.
- 2 Click **Support**.
- 3 Click **S/W Updates** then click **Release Notes**.
- 4 Click **Ensite Pro Status**. View release notes *before* your installation.
- 5 Go back to the **Software Updates** page. Click **Version 7 Software Updates**. View software updates *before* your installation.



Internet Purchasing & PSNs

Internet purchasing opens a new world of interactive possibilities. It connects dealers to wholesalers via the Internet, eliminating the speed limitations, problems, and expense of dial-up modem connections.

You can use Internet purchasing to batch transmit purchase orders and receive acknowledgments from vendors. The always-on connection is both faster and more reliable than dial-up modem transmissions. Internet purchasing is also free. There are no setup fees or transaction charges.

Not only is Internet purchasing free, it's easy, too. Just load the latest DDMS software, set up a few identifiers, passwords and go. Your dial-up programs remain in place, should you ever want to use them. Once you've set up your system for Internet purchasing, it's invisible. There is no learning curve, no instructions to follow — just process P/Os as normal. The software takes care of the rest.

P/Os are transmitted from your DDMS system over the Internet to ECI²'s private communication network (PCN). The PCN acts a translator and traffic cop. It converts the order to the right file format, and then sends it to the vendor. Whether your vendor uses XML, EDI, flat-file, or something else, they receive your order in their preferred format, ensuring seamless and speedy transactions.

Wholesalers and manufacturers can also use Internet purchasing and the PCN to create their own private supply networks (PSNs). A PSN allows a vendor to offer customized, value-added services to DDMS customers. The features available through a PSN are determined solely by the sponsoring vendor and programmed to its specifications.

To use Internet purchasing, go to www.ddms.com/support/internetpurch.asp

Loading Version 7 Software

- 1 Make sure you have received everything. See **Package Checklist** below.
- 2 Back up your UNIX system. For instructions, see your UNIX documentation.
- 3 Load the Operating System Diskette. See the heading **Loading the TBL Operating System Diskette**.
- 4 Load the DDMS Software Update tape. See the heading **Loading the DDMS UNIX Software Update**.
- 5 Print and review the Software Update Report. See the heading **Printing the Software Update Report**.
- 6 Load the TBLNetCom/UtilExt Update Tape. See the heading **Loading the TBLNetCom/UtilExt Update Tape**.

The Version 7 installation does not require an installation password or authorization. However, authorizations will expire in one year.

Note: Because of large file conversions, it may take as long as 3 to 4 hours to load the software. DDMS recommends that you **DO NOT** attempt to load this update immediately prior to your business day.

- 7 Version 7 requires A/P file conversions if your journal files are not in the (LC1) screen. You must convert your A/P Journal files *after* you load the Version 7 update. See the heading **Converting A/P Journals Files**.

Note: This may affect your proc files. See **Proc Changes May Be Necessary**.

- 8 After Version 7 installation, you need to enable the U3 utility. See the heading **Setting Up the U3 Utility**.
- 9 After installing your Version 7 software, you must be authorized for your new packaging. Email support@eci2.com stating that you are a UNIX customer and you need new package authorization.

Package Checklist

- *Installing Version 7 UNIX Systems* (this document)
- 1 - 3.5" DDMS TBL Diskette
- 1 - Software Update Tape
- 1 - TBLNetCom/UtilExt Update Tape



Loading the DDMS UNIX Software Update

Use the following instructions to load your software. You will need to back up your UNIX machine before you load the software update.

Backing Up UNIX

Back Up your UNIX machine. For instructions, refer to your UNIX documentation.

Loading the TBL Operating System Diskette

The following instructions show you how to load the TBL Operating System Diskette. This is a dedicated procedure. Make sure no one is using the system when you perform the steps listed below. In addition, after the diskette is installed, you will need to reboot your system. This could take from 3 to 25 minutes depending on the speed of your system and the amount of data it contains.

At this point, you need to put your system into maintenance mode. From the KeyOp Menu, type **M**.

Loading the TBL Update

Use the following instructions to load the TBL Operating System:

- 1 From the KeyOp Menu, select the **Software Update** option.
- 2 At the Select Media prompt, select **F** for floppy and press Enter.
- 3 When the system prompts you to insert your diskette into the floppy drive, insert the diskette labeled UNIX TBL Version into your 3.5" floppy drive and press Enter.
- 4 The system copies the files to your system. After all the files are copied, the system displays the message The New TBL Version Will Take Effect After Reboot. Press Enter to continue.
- 5 The system returns to the KeyOp Menu. **Reboot your system before continuing.**

Installing this software is a dedicated procedure. Make sure no one else is using the system until this procedure is complete.

Loading the Software Update

Use the following instructions to copy the update tape:

Note: All commands are case sensitive. Enter them exactly as shown. For example, if you are instructed to type **SR**, you must enter SR in capital letters.

- 1 Insert the software update tape into the appropriate drive.
- 2 At the Keyop Menu, select the **Software Update** option and press Enter.

- 3 At the Select Media prompt, select **T** for tape and press Enter.

Note: The system will prompt for the tape drive only if you have more than one drive. If prompted, enter the correct tape drive specification.

- 4 The system begins copying the files. As the files are copied, the system displays the file names and file size info.
- 5 When the copy is complete, the system runs file conversions.
- 6 When the process is complete, the Updated Loaded Successfully — Please Enter "C" To Continue message appears. Type **C**.

Printing the Software Update Report

The next step is to print a copy of the Software Update Report. This report lists all the procedures that were run by the installation program. It also includes descriptions of each file, as well as the date and time the installation was performed. Use the following instructions:

- 1 With the cursor in the Enter Printer field, press Enter to accept the default printer, or specify the logical name of a different printer.
- 2 After the report prints, carefully review it to see that each conversion was successfully completed. If the report lists an error message, this indicates that an error occurred when the conversion was executed. To protect the integrity of your data, your software will be unauthorized until you contact the ECI² Customer Support Department for assistance.
- 3 Once the report has successfully printed, the cursor returns to the Master Menu.
- 4 Press = then Enter until the system displays the Keyop Menu.

Loading the TBLNetCom/UtilExt Update Tape

Use the following instructions to load the TBLNetCom/UtilExt update tape:

- 1 Insert the software update tape into the appropriate drive.
- 2 At the Keyop Menu, select the **Software Update** option and press Enter.
- 3 At the Select Media prompt, select **T** for tape and press Enter.

Note: The system will prompt for the tape drive only if you have more than one drive. If prompted, enter the correct tape drive specification.

- 4 The system begins copying the files. As the files are copied, the system displays the file names and file size info.

- 5 When the copy is complete, press Enter until the system displays the Keyop Menu.

Return to Normal Mode

Use the following steps to return the system to normal mode and to complete the installation procedure:

- 1 After printing the report, remove the diskette and the tape.
- 2 At the KeyOp Menu, to return the system to normal mode, type N. The system returns to normal mode and restarts the utilities. The system displays kill messages, then the restart message.
- 3 At the Press Enter To Continue prompt, press Enter. The KeyOp Menu reappears. The procedure is complete.

Converting A/P Journals Files

Version 7 requires A/P file conversions if your journal files are not in the (LC1) screen. Use the following instructions to make sure your A/P journal files have been converted:

- 1 Go to the (Z) screen and select the [B4] Execute Program function.
- 2 In the Enter File Name field, type ;SPCAJ7 and press Tab.
- 3 In the Unit # field, enter the volume serial where AP-MASTER is located. For example, if your A/P files are stored on Unit #4, type 04.

Note: You can find your AP-MASTER file's location in the (LØ) Global Master Parameters screen.

- 4 In the Journal A/P Name field, enter the journal file name.
- 5 In the Vol field, enter the volume serial for the journal.
- 6 When the program finishes converting the journal file, go to the heading **Proc Files Changes May Be Necessary**.

Proc Files Changes May Be Necessary

A proc file is simply a recorded set of keystrokes that run a selected program or report just as if you were manually entering the keystrokes yourself. Proc files can be valuable tools to automate certain repetitive procedures. In fact, many of you use proc files on a daily basis to handle routine procedures like your day-end backup and reports.

DDMS is continually adding new functions and capabilities at the request of our customers. Sometimes it is necessary to add new fields and prompts to existing files and programs to implement these enhancements that have been requested.

If you use proc files to run any of these programs that have changed, you may need to modify the keystrokes in those proc files to allow for the additional new prompts and fields.

To help determine if your proc files need to be changed, please review all the documents included in this installation package. If your proc files include any of the screens or programs that are mentioned in these documents, you need to print out the proc files and confirm that the keystrokes are correct.

After you have reviewed these documents and made any necessary changes to your proc files, you should also carefully review the results or reports produced by your proc files the next couple times they are run to insure they produce the desired results.

Setting Up the U3 Utility

After installing Verison 7, follow these steps:

- 1 From the KeyOp Menu, type **!** and press Enter.
- 2 At the **#** prompt, type **cd /u/ddms/bin** and press Enter.
- 3 Type **vi TBL_UTILS** and press Enter.
- 4 The TBL utilities appear. Use the down arrow key to move to the line with **TBL_UTIL 2**
- 5 Type **o**
- 6 Type **TBL_UTIL 3** and press Esc.
- 7 Type **:wq** and press Enter.
- 8 At the **#** prompt, type **cd /etc** and press Enter.
- 9 Type **vi rc.ddms** and press Enter.
- 10 Use the down arrow key to move to the line with **UTLMASTERØ2**
- 11 Type **o**
- 12 On the blank line, type the line exactly as the line above except type **UTLMASTERØ3**
- 13 Press Esc.
- 14 Type **:wq** and press Enter.
- 15 Type **exit** to return to the Keyop menu.