



*Using S.P. Richards’  
2PL Network*



eCommerce Industries, Inc.



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## About S.P. Richards' 2PL Network

S.P. Richards' 2PL Network lets independent dealers provide local delivery to customers who have branch offices nationwide. The 2PL program works with national drop ship (NDS) flow.

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**Note:** While this program is similar to S.P. Richards' USA Express, 2PL orders are filled and delivered by a local servicing dealer, instead of being drop shipped via UPS by the SPR distribution center.

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Using 2PL, you can flag a customer account or an individual order while in Order Entry to be drop shipped. The order is processed as a normal drop ship order. There is no need to change customer routes or any ASB parameters, etc. The order is transmitted to S.P. Richards as part of a P/O with no special handling.

If the customer is set up as a 2PL account and the order is a drop ship, then S.P. Richards routes the order to the distribution center nearest the delivery destination, based on the customer's zip code. The order is then filled and delivered the next day directly to the customer by a local dealer.

The dealer who places the order is the selling or contracting dealer. The dealer who delivers the order is the servicing or delivery dealer.

To correctly process NDS orders, you set up your customer as a national drop ship account. You do this using the DS box in the Customer Shipto/Attention tab. These accounts automatically default to drop ship for every order.

Parameters for the 2PL program are set in the Shipping Info section of the (SGA) Trading Partner Parameters screen. You enter the servicing dealer's ID number in the Delivering Dlr # field. Set the 2nd Party Delivery field to Y.

When you place a 2PL order for an NDS account, there are no new prompts to answer. You can toggle the NDS flag on or off in Order Entry. The order is sent to S.P. Richards as an NDS if the (SGA) parameters are not set.

You cannot toggle the 2PL feature on and off at the time of transmission. To turn off the 2PL flag for a specific customer, you must manually change the (SGA) 2nd Party Delivery field to N and clear the Delivery Dlr # field. Then you can retransmit the order, if necessary.

## Setting Up a Customer for 2PL

- 1 Flag the customer as a drop ship account. In the Customer Shipto Tab, type **Y** in the DS box. This flag can be turned off when you place the order.
- 2 Set parameters in the (SGA) screen. You can access the (SGA) screen through TBL Client.
  - Step 1:** In the (SGA) screen, type **C** in the Action field.
  - Step 2:** Retrieve the customer account and/or department.
  - Step 3:** Tab to the Delivering Dlr # field and enter the delivery dealer ID or servicing dealer ID. This information comes from S.P. Richards. See Figure 1.
  - Step 4:** Tab to the 2nd Party Delivery field and type **Y**.
  - Step 5:** Press Enter until the cursor returns to the Main Menu.

## Troubleshooting

You may receive an error message on your acknowledgement. An error message means the order is not filled and you must retransmit it. Contact S.P. Richards for the latest servicing dealer ID codes.

- ERR ROUTE indicates the servicing dealer does not deliver to the customer's zip code.
- ERR DEALER indicates the servicing dealer ID is invalid.

**Figure 1: The (SGA) Trading Partner Parameters Screen**

