

This is a checklist to follow in order to process a TechData item price file.

1st – Download Item File from TechData

To obtain a TechData price file, go to the TechData website at www.techdata.com, login using your TechData supplied login and password, and follow the menu selections to download Price and Product files. The item file is named ProdList.exe.

The ProdList.exe file is an executable-zip file, which will expand to be a comma-delimited file that can be read by the TechMapper program.

If you need help with the download procedures from the TechData website, please consult TechData.

2nd – Convert Item File with TechMapper

TechMapper is a Windows® application that can convert the TechData price file into a format that can be read by DDMS systems.

1. Start the TechMapper application
2. Select “File” to open the TechData price file that you wish to process
3. Select “Grid” to open the GridFile called **TECH.CMA** which can be found in the folder C:/Program Files/TechMapper
4. Click the “Filemap” button
5. When prompted to save the OUTPUT file, enter a filename and save the file in a DDMS folder (e.g. W1)
6. “Select File Name to Save Conversion File”
This allows you to save the conversion process, so that the next time you run TechMapper, you can simply run the saved conversion and the OUTPUT file will be created.

You may now exit from the TechMapper program.

3rd - Item Price Update Steps

Download the U TECH program (not dedicated)

Download from the **O/PUS PSN**:

Run the **PSNControl** program to transfer U_TECH from the **O/PUS PSN** to your DDMS computer.

OR

Download from the **BPIR BBS**:

At the DDMS master menu, go to the **+IF** screen.

1. Enter a **[D]** for “Download a file”.
2. Enter U_TECH, then press ENTER.
3. At the next Filename, press ENTER.
4. Enter **[Y]** to “Are you ready to download?”

When the U_TECH file is done downloading, you can start the update process.

Notice: This program uses the Super Index to find items. Make sure your Super Index is current.

Notice: Make sure that you have a current Backup of the Inventory units.

At the DDMS Master Menu, go to the **+IF** screen

Enter **P** for *Run Program*

Which program? **U_TECH**

You will see the following questions:

1. **File Name and Volume for the file to be processed:** FILENAME = [] VOL SER = []
Enter the Output filename from the TechMapper program, and the DDMS folder where it exists.
2. **Update List Price on Existing Items? Y/N []**
Answer ‘Y’ to load the supplied TechData price into the pricing record (I-PRICE) list field.
‘N’ will not. If you answer ‘Y’ to Update List, you will be prompted:

Which Price to use List or Retail? [] L or R

TechData has 2 levels of consumer price, TechData List and Retail (MSRP). Select the level of price that you wish to load. If you are unsure, please contact TechData for an explanation of these terms.

Refer to the O/PUS documentation if additional information is needed.

3. Update Dealer Cost on Existing Items? (Y/N)

'Y' will load the supplied TechData costs into the wholesaler (I-WHL) record.

'N' will not.

4. Create items that DO NOT exist in your inventory?

'Y' will create items that could not be found in your inventory file. The items will be created using the MFG product number supplied by TechData. The company field in I-MASTER will be set as 'TDC' as TechData does not provide the MFG name in their price file.

'N' will not create items.

If you answer 'Y', the following will be asked:

Enter Stock Class for NEW ITEMS? []

ENTER Item Dept for NEW ITEMS ? []

Enter the stock class and item department you want for the new items.

5. Enter Printer (P1, P2, etc) for Exceptions report []

Enter the printer that you want the exception report to be printed.

6. O.K. to proceed ? (Y/N)

If you are satisfied with your answers, type 'Y' to begin the update, or 'N' to end the program.

The following step is optional. It will move the updated item costs into the Purchasing Vendor.

1. Run + I Z or + I L

Program Notes:

If the item already exists in your inventory under a wholesale vendor other than 'TECH', a vendor record will be created for you in the Scanalog file for MultiVendor lookup.

The TechData catalog number will be put into the I-WHL vendor number, for item recognition when purchasing from TechData.

The UPC provided by TechData will be used to find the item in your inventory, based upon the I-SUPER index file.

Disclaimer:

The item file update that you have requested does not qualify to be error free and/or duplicate free. When loading an update, the O/PUS software attempts to match each item against an existing record in your database. New records are created only when an item cannot be matched to an existing record. This matching is done using information provided by the vendors.

Sometimes a vendor does not provide enough information to allow the software to accurately identify items. This may be due to a lack of UPC codes, unknown vendor abbreviations, or other factors that are beyond O/PUS's control. In these cases, you may find that you have new items records that duplicate items already in your system.

OPUS, DDMS, and related ECI² companies must expressly reject and disclaim any representations, warranties, obligations, liability or responsibility for duplicated item records or product errors in your inventory, and for any losses or damage, including consequential damages, resulting from use of the duplicated or erroneous information. Nor can, OPUS, DDMS, or related ECI² companies provide support on duplicated or erroneous item records, or on issues resulting from them.

If you have any questions, contact ECI² Technical Support at support@eci2.com or 1-800-366-4778