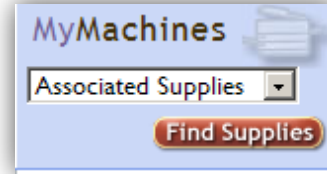


## What It Does

Many office machine & equipment dealers running the **ECi La Crosse** back-end system have customer contracts that include supplies at a steep discount, or even at no extra charge. (For details on this capability, see your system documentation.)



With the Associated Supplies feature, ECi La Crosse equipment dealer sites show shoppers the supply pricing they expect to be associated with their machine contracts.

Under **MyMachines** in the left-hand navigation bar, ECinteractive shoppers with such a contract can use the new **Associated Supplies** drop-down option.

When they click the **Find Supplies** button to see the true price of discounted or non-chargeable supplies associated with their contract machines, such as toner, staples, or paper.

The Associated Supplies page has a grid that lists each of the customer's contract machines. Each record shows the contract equipment's item number, serial number, machine number, machine description, customer name, street address, and city. The shopper can filter the list using any of these column headers.

Clicking the **+** plus sign button on the left will expand a machine record's detail to see a list of associated supplies where applicable. Each record row displays a checkbox (to add the item to the Cart), the item number, description, quantity (to be added to the cart), the unit of measure (UOM, such as each, dozen, carton, box, and so on), pack (quantity of units), and sell price (according to the customer's contract).

To purchase Associated Supplies, the shopper can click the Add checkbox for an individual item, adjust quantity, repeat as needed for multiple items, and click the **Save Order to Cart** button.

**Associated Supplies**

Associated Supplies allows shoppers to order supplies for Machines at the contracted price. To order supplies for a Machine at your site, expand the machine by clicking on the plus button next to the Item Number to see the available supply items.

[Expand](#) [Save Order to Cart](#)

| Item Number | Serial Number | Machine Number | Machine Desc                   | Machine Location | Customer Name          | Street Address | City          |
|-------------|---------------|----------------|--------------------------------|------------------|------------------------|----------------|---------------|
| 00108086    | 37001378      |                | PRINTING SYSTEM G              |                  | US Bancorp Maintenance | Do Not Mail    | Oklahoma City |
| 001103MIU   | 20751565      |                | RICOH 256MB DIMM MEMORY TYPE B |                  | US Bancorp Maintenance | Do Not Mail    | Oklahoma City |

| Add                      | Item #    | Desc                   | Qty | UOM | Pack | Sell Price |
|--------------------------|-----------|------------------------|-----|-----|------|------------|
| <input type="checkbox"/> | AP3800CMF | RICOH AFICIO AP3800CMF | 1   | ea  | 1    | FREE       |
| <input type="checkbox"/> | AF1035    | RICOH AF1035 COPIER    | 1   | ea  | 1    | FREE       |
| <input type="checkbox"/> | AF1015    | RICOH AF1015 COPIER    | 1   | ea  | 1    | FREE       |

**Note:** Orders using the Associated Supplies page are automatically linked to the machine record on the back-end system, and will factor in contract profitability reports. *However, contract-associated supply pricing is not used in Favorites, Order History, or the main catalog. If you order the same supply item outside of the Associated Supplies page, the pricing will be the catalog price instead of the contract price.*

The Associated Supplies feature replaces the previous option of adding non-contract printers or machines to the MyMachines list in the left-hand navigation menu. However, that option is still available from the top horizontal navigation menu: Shopping > Machine Matching > Find Supplies.