

*Phase II:
Setting Up & Using the
Katun PSN*



March 2012 Rev.

Contents

About the Katun PSN	3
Setting Up ECi Content Integration Software for Use with Katun PSN	3
Installing ECi Content Integration Software	3
Opening Content Integration.....	4
Using ECi Content Integration Software with Katun PSN.....	4
Setting Up the Katun PSN	6
Setting Up Your Vendor Database	6
Creating a Customer Record	8
Setting Up a Customer Record	9
Setting Up Trading Partner Parameters	10
Setting Communication Parameters	11
Using PSN	16
Changing Shipping Information	17
Requesting Acknowledgements	18

About the Katun PSN

DDMS now supports Katun using Private Supply Network (PSN), allowing you to electronically transmit Purchase Orders from your DDMS to Katun, making the ordering process easier and more efficient. Using the ECi Content Integration Program, you can periodically load dealer-specific Katun pricing into the DDMS Item database, place Katun items on orders from customers orders, and fulfill Katun items through your DDMS system's short-buy processes. The purchase orders are electronically transmitted to Katun in their preferred format via PSN, and you receive the acknowledgment of the purchase order automatically.

There are three parts to configuring this automation, which are each covered in this document:

- 1 Set up ECi Content Integration Software for use with Katun PSN. For more information, see the heading **Setting Up ECi Content Integration Software for Use with Katun PSN**.
- 2 Configure the Katun-specific PSN settings. For more information, see the heading **Setting Up the Katun PSN**.
- 3 Complete the transmission and receive the purchase order acknowledgement. For more information, see the heading **Using PSN**.

Setting Up ECi Content Integration Software for Use with Katun PSN

Setting up your system to communicate with Katun via PSN involves:

- 1 Installing ECi Content Integration software. For information, see the heading **Installing ECi Content Integration Software**.
- 2 Selecting Katun as the source for integration and setting parameters. For more information, see the heading **Using ECi Content Integration Software with Katun PSN**.

Installing ECi Content Integration Software

To load items from Katun, you must install the ECi Content Integration software:

- 1 Log in to <https://support.ecisolutions.com>.
- 2 On the top navigation bar, click **Software Downloads**.
- 3 Under DDMS, click the link for **ECi Content Install**.
- 4 Follow the steps listed on the page.

Opening Content Integration

Once Content Integration is installed, you access it from your Start menu. The steps to open Content Integration are as follows:

- 1 Click the Start button.
- 2 Click All Programs.
- 3 Select ECiContentServices, ECi ContentIntegration, ECi ContentIntegration.exe. The Content Integration for DDMS PSN window opens.

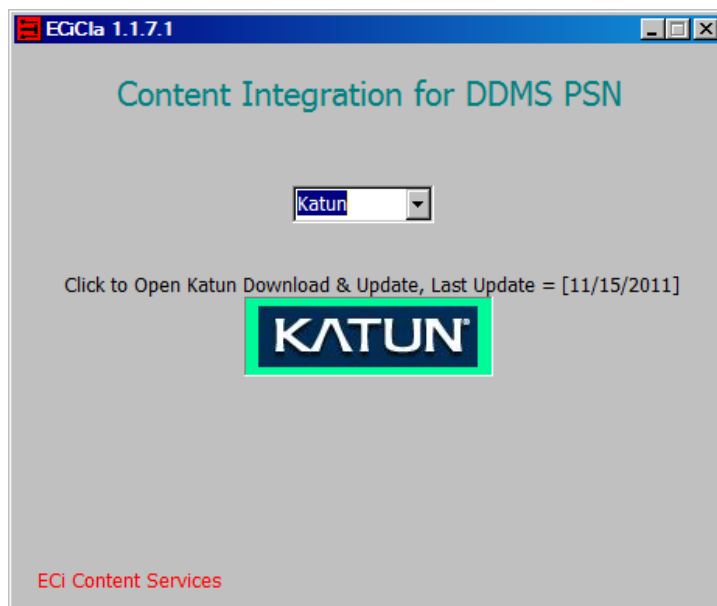
Using ECi Content Integration Software with Katun PSN

- 1 Open Content Integration for DDMS PSN.
- 2 Click the down arrow to select Katun.
- 3 The Katun logo displays. See Figure 1.
- 4 Click the Katun logo to open the Katun Download & Update Parameters.
- 5 The Katun Download Data and Update Items window opens.

Note: Your normal PSN user name, password, and download folder display by default in the User Name, Password, and Download Folder boxes.

- 6 Click Browse to select the file sent to you by Katun. The Update Items tab opens, as shown in Figure 2.

Figure 1: The Katun Logo



Phase II: Setting Up & Using the Katun PSN

- 7 Check the Add New Items not Found in my Database box to add additional items. The New Items options display.
- 8 Complete the Stock Classes and Department boxes and check the Update Weight and Update UPC boxes.

Note: The option to complete the stock class and department boxes only displays if you select to Add New Items.

Figure 2: The Update Items Tab

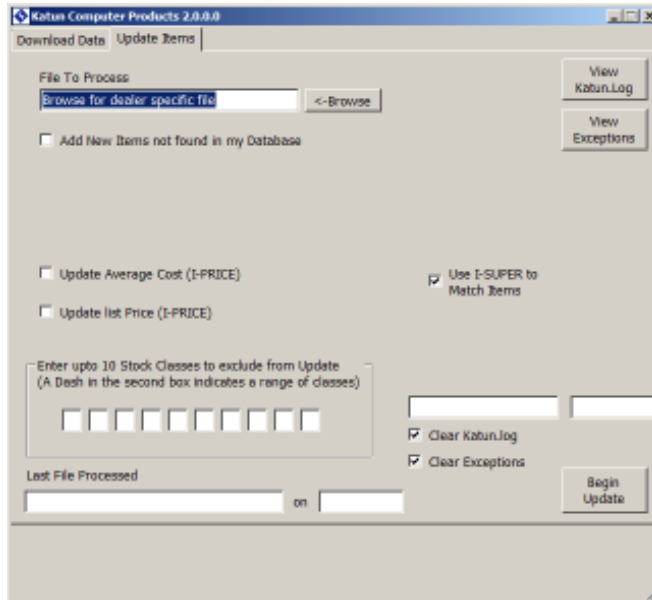
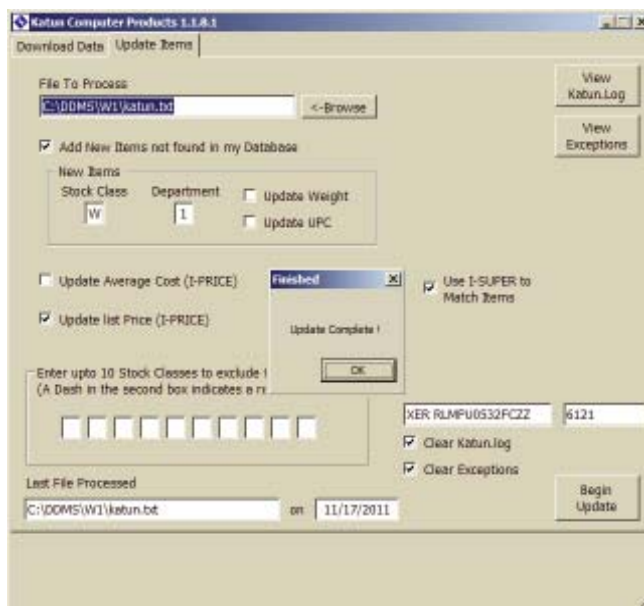



Figure 3: The Update Complete Dialog Box



Phase II: Setting Up & Using the Katun PSN

- 9 Enter up to 10 stock classes to exclude from the update. A dash in the second box indicates a range of classes.
- 10 The Clear Katun.log and Clear Exceptions check boxes relate to normal item update reports that are placed into the Content Integration program folder. It is recommended that these reports be cleared (kept at the default of checked) so the most recent content file information is saved.
- 11 Click Save Update Options to save your preferences.
- 12 Click Begin Update.
- 13 The Update Complete dialog box opens. Click OK. See Figure 3.
- 14 The Last File Processed displays in the lower left corner, along with the item number and record count being processed in the lower right corner.
- 15 You can click the View Katun.Log button to view items that were updated, as well as the View Exceptions button to view items that did not load, along with an explanation.
- 16 Click the  in the upper right corner to close the program.

Setting Up the Katun PSN

If you have previously completed the steps in the handout *Phase 1: Setting Up PSN* for any vendor, you are ready to set the Katun specific parameters.


Setting parameters to communicate with Katun involves:

- 1 Setting up your vendor database.
- 2 Creating a customer record.
- 3 Setting up trading partner parameters.
- 4 Setting up the communication parameters.

Note: Dealers must be on version 10.3.20 or higher to transmit or check stock/price for Katun. *Do not* perform the steps listed here until you have executed the steps listed in the handout *Phase I: Setting Up PSN*. It is available at www.ddms.com.

Setting Up Your Vendor Database

You must set up the appropriate destination ID for Katun and select the features to enable.

- 1 Set up Katun as a vendor.
 - 1.1 In the Vendor Master tab, click .

Phase II: Setting Up & Using the Katun PSN


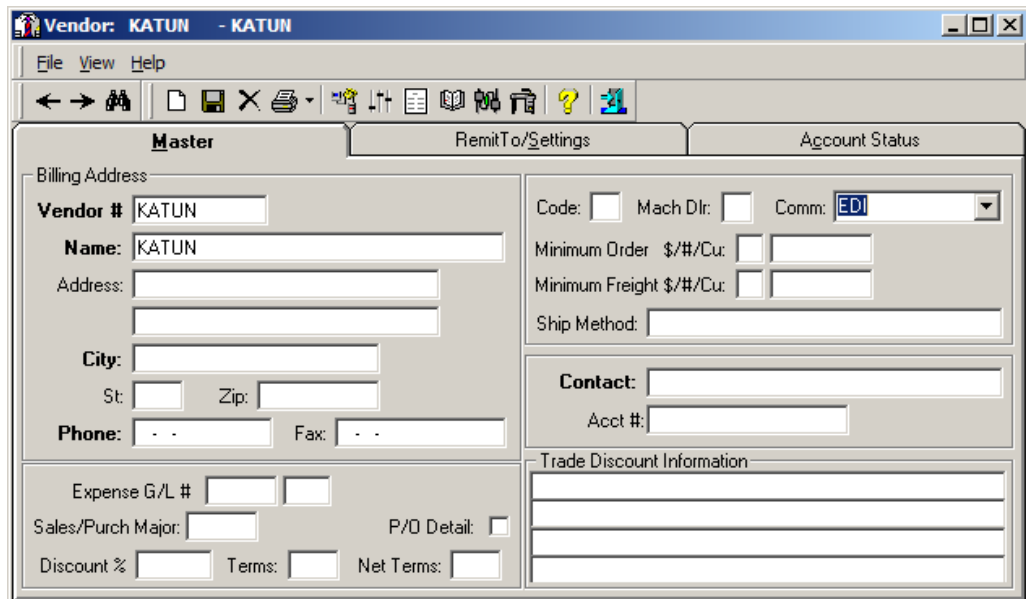
- 1.2 Click the Vendor # box and type **KATUN**
- 1.3 Click the Name box and type **KATUN**
- 1.4 Click the Comm box's down arrow. From the list, click EDI. See Figure 4.
- 1.5 Click .

Figure 4: The Vendor Master Tab



Vendor: KATUN - KATUN

File View Help

Master RemitTo/Settings Account Status

Billing Address

Vendor # KATUN Code: Mach Dir: Comm: EDI

Name: KATUN Minimum Order \$/#/Cu: Minimum Freight \$/#/Cu: Ship Method:

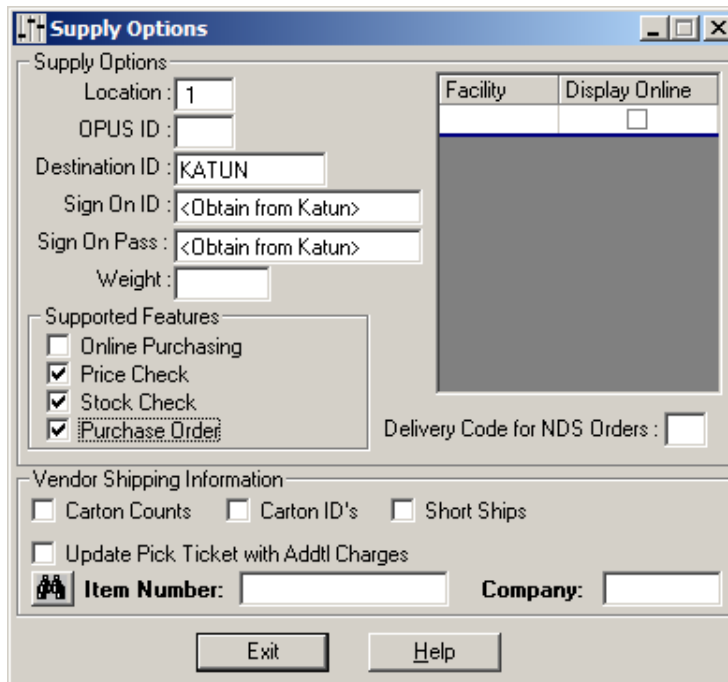
Address: City: St: Zip: Phone: Fax:

Contact: Acct #:

Trade Discount Information

Expense G/L # Sales/Purch Major: P/O Detail: Discount % Terms: Net Terms:

Figure 5: The Supply Options Dialog Box



Supply Options

Location: 1 Facility Display Online

OPUS ID: Sign On ID: <Obtain from Katun> Sign On Pass: <Obtain from Katun> Weight: Delivery Code for NDS Orders:

Supported Features

Online Purchasing Price Check Stock Check Purchase Order



Vendor Shipping Information

Carton Counts Carton ID's Short Ships Update Pick Ticket with Addtl Charges

Item Number: Company:

Exit Help

Phase II: Setting Up & Using the Katun PSN

- 2 Set PSN parameters.
 - 2.1 Click .
 - 2.2 The Supply Options dialog box opens, as shown in Figure 5. In the Location box, enter a G/L location, or accept the default of 1.
 - 2.3 In the Destination ID box, type **KATUN**
 - 2.4 In the Sign On ID box, enter the contact ID provided by Katun. To retrieve this information, contact Kirk Vipond at kirk.vipond@katun.com or call 952-903-3304.
 - 2.5 In the Sign On Pass box, enter the password provided by Katun. To retrieve this information, contact Kirk Vipond at kirk.vipond@katun.com or call 952-903-3304.
 - 2.6 From the Supported Features list, click those to enable. Select Price Check, Stock Check, and/or Purchase Order.
 - 2.7 When finished, click Exit.
- 3 In the Vendor Master tab, click .

Creating a Customer Record

In the DDMS Customer Master tab, create a customer with Katun as the account number and name.

If your account numbers are automatically assigned, you must remove your Next Customer # in the (LA) Customer and A/R Parameters screen before you create the customer record.

Figure 6: The (LA) Customer and A/R Parameters Screen

```
11:27:32 (LA) Customer And A/R Parameters 11/25/11
=====
Action [C] (C=Chg,I=Inq,1=Sales,2=A/R,3=Statement,4=Jour,5=Deposit) G/L Loc [ 1 ]
=====
Next Customer # 10018 Allow Manual Input ?N Save Changes ?N Swap Name ?Y
Inc/Exc In (B) ?I From ? To ? From ? To ? Add In (B) Y/N ?N Status ?A
Inc/Exc In (G) ?I From ? To ? From ? To ? Add In (G) Y/N ?N Status ?A
Passwords: Reindex ?DDMS Release ?DDMS Purge ?DDMS EOM ?DDMS
           Delete ?DDMS Credit Card ? Mask Inquiry ?N BOY ?DDMS
Monthly Usage From ?M To ?M Quarterly Usage From ?Q To ?Q
Print Copies With Original Invoice Y/N ?Y National Drop Ship Route [NDS ]
In O/E on Customer Query, Display Shipto Address instead of Billto Y/N ?Y
In Gateway Set Shipto Name to ? (A=Add. Name, C=Add. Contact, S=Shipto Contact)
Set Dept Name to ? (B=Billto Name, A=Add. Name, C=Add. Cont., S=Ship Cont.)
Keep Service Quality Statistics for Customer Status : [A] to [Z] + [ , , , , ]
Locs.to Exclude from Service Quality Statistics [ ] to [ ] + [ , , , , ]
Auto-Bill Invoices: Print, Fax, Neither P/F/N ?N Formats: Invoice : Fax :
Sort Order ?N (#=Customer Nbr, N=Customer Name, R=Route, Z=Zip Code)
Only Bill Auto-Bill records that have a Quantity greater than Zero Y/N ?
Create Line Item Special from Auto-Bill Remarks Y/N ?
Advanced Customer Queries Y/N ? Suite instead of Street on Queries Y/N ?
Show Master Shipto's if none on Dept. Y/N ?
```

Phase II: Setting Up & Using the Katun PSN



- 1 In the DDMS Master Menu, double-click **Keyop Menu** then **Parameters**. Next, double-click Text Base Parameters. The (L) Parameters screen opens. Type **A** in the Selection Code field.
- 2 The (LA) screen opens. Type **C** in the Action field.
- 3 Tab to the Next Customer # field. Note the number in this field and save it for later. See Figure 6.
- 4 Space through the number in the Next Customer # field to remove it.
- 5 Press Enter until the Press Any Key to Continue prompt displays at the bottom of the screen.
- 6 Press Esc multiple times to return to the Parameter Editor window.

Setting Up a Customer Record





- 1 In the DDMS Master Menu, double-click **Customer**. The Customer window opens, displaying the information for the last customer selected.
- 2 Click . The boxes in the window are cleared.

Figure 7: The Customer Master Tab

The screenshot shows a window titled "Customer: KATUN () KATUN" with a menu bar (File, View, Help) and a toolbar. The main area is divided into tabs: Master (selected), Shipto/Attention, Buyers/Manifest, Order Entry, Credit, and Machines. The "Master" tab contains the following fields:

- Acct #: KATUN, Dept: [empty], Dept. Name: [empty]
- Billing Address: Name: KATUN, Address: [empty], City: FORT WORTH, St: TX, Zip: 76177, Route: [empty]
- Salesperson 1: [empty], Salesperson 2: [empty]
- Additional Name and Contact: Name: [empty], Contact: [empty], Type?: [empty]
- Region: [empty], Area: [empty], Group: [empty], List: [empty]
- Entry Date: 12/6/2011, Status: A, Sic: [empty]
- Phone: 682, Fax: [empty]
- E-Mail: [empty]
- Category 1: [empty], 2: [empty], 3: [empty], 4: [empty]
- Remarks: [empty]

Phase II: Setting Up & Using the Katun PSN

- 3 Click the Account # box and type **KATUN** for the account number. See Figure 7.
- 4 In the Name box, enter a name for the Katun customer.
- 5 When you finish, click .
- 6 If you removed the number from the Next Customer # field in the (LA) screen when you started setting up the Customer window, follow these instructions to replace it now.
 - 6.1 In the (LA) screen, type **C** in the Action field.
 - 6.2 Tab to the Next Customer # field. Enter the number you noted previously and press Enter.
 - 6.3 Press Enter until the Press Any Key to Continue prompt displays at the bottom of the screen.
 - 6.4 Press Esc multiple times to return to the Parameter Editor window.

Setting Up Trading Partner Parameters

To set up your trading partner parameters:

- 1 In the (SGA) screen, select the [C] Change action code.
- 2 Tab to the Account # field. Type **KATUN** and press Enter.
- 3 At the Correct Record prompt, press Enter.
- 4 Tab to the Interchange ID Qualif field and type **ZZ**. See Figure 8.

Figure 8: The (SGA) Trading Partner Parameters Screen

```
11:49:55          (SGA) TRADING PARTNER PARAMETERS REV. (06/13/03)          09/15/11
-----
Action [I] ( C=Chg, D=Del, I=Inq, R=Ref Codes)
-----
Name :KATUN                Account #      KATUN      Dept :
    10851 BUSH LANE        ST PAUL          MN
                               800-328-5965      GOLD
-----
EDI VAN :
Interchange ID Qualif : ZZ      ID :KATUN
Auth. Info Qualif.   :          Info :
Security Info Qualif. :          Info :
Interchange Control Std:U      Version :0401
Receivers Code Id      :KATUN
Responsible Agency Code:X      Version :004010
Interchange Control#   10066
Group Control #       200066
-----
Test Indicator :P (T/P) Buy Unit: (S/M/W)
Acknowledgement :          Customer Ref :
Release/Contract :      1: 2:
Round Quantities when Needed U/D/R?  Seg Term:~~
-----
Auto Send           : (Y/N)
Negate Credit Inv. : (Y/N)
Use Received Price : (Y/N)
Using 810           :
Using 855           :
Auto Create Orders : (Y/N)
Sales Auto Group   :
Auto 850 Sendfile  :
Default Selector   : 850KAT
----- Shipping Info -----
Contract #
Delivering Dlr #
Contracting Dealer #
2nd Party Delivery :
```


- 5 In the ID field, type **KATUN**
- 6 Tab to the Interchange Control Std field and type **U**
- 7 In the Version field, type **Ø4Ø1**
- 8 In the Receivers Code Id field, type **KATUN** and press Tab.
- 9 In the Responsible Agency Code field, type **X**
- 10 In the Version field, type **ØØ4Ø1Ø**
- 11 In the Interchange Control # field, type **1ØØ66**
- 12 In the Group Control # field, type **2ØØØ66**
- 13 Tab to the Test Indicator field and type **P**
- 14 Tab to the Seg Term field and enter two tildes (type ~~).

Note: The tilde key (~) is usually located in the upper left portion of the keyboard.

- 15 Tab to the Default Selector field and type **85ØKAT**

Setting Communication Parameters

To set up communication parameters in DDMS:


- 1 Set up the Vendor Private Communications Network window.
 - 1.1 In the Vendor window, select the Katun vendor.
 - 1.2 Open the Vendor Private Communications Network window. To do so, click View and select PCN; press Ctrl + U; or double-click .
 - 1.3 From the Communication Type drop down list, select Private Communication Network.
 - 1.4 From the Template drop down list, select PSN Master Template.
- 2 Set the general communications parameters in the Vendor Private Communications Network window. See Figure 9.
 - 2.1 From the Program Group drop down list, click General Communication Information. The available parameters are listed in the General Communication Information column.

Add a default by entering the default information in the Value column. Check the corresponding Override box to allow these parameters to be changed at the time of communication.

Phase II: Setting Up & Using the Katun PSN

- 2.2** Check the Pre-Receive Override box. In the Value box, type **Y** to pre-receive the purchase order. Type **F** to final receive a P/O without pre-receiving.

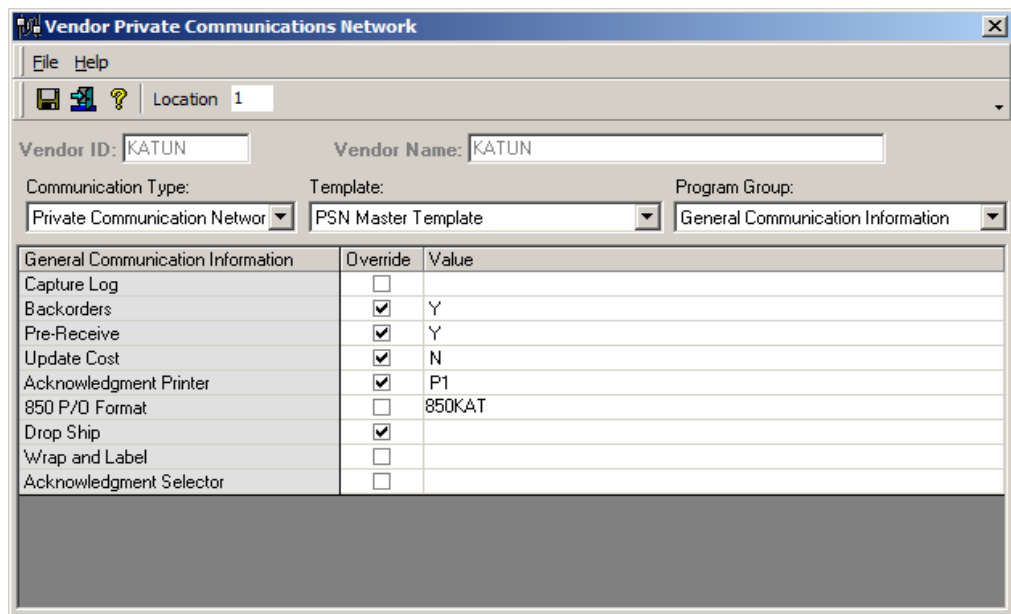
Note: Final receiving updates receipts, as well as your ITEM AUX file, allowing you to skip the pre-receiving process and automatically final receive P/Os using wholesaler acknowledgements. Both pre-receive and final receive works with automated short-buy (ASB) as well as manual purchasing.

- 2.3** By default, the cost is updated. To not update cost, type **N** in the Update Cost Value box.
- 2.4** By default, the order is shipped to the dealer. If the order is to be shipped to the customer, type **Y** in the Drop Ship Value box.
- 2.5** In the Acknowledgment Printer Value box, enter the name of the printer on which to print the acknowledgment.
- 2.6** In the 850 P/O Format Value box, type **850KAT**
- 2.7** In the Acknowledgement Selector Value box, type **GENACK**
- 2.8** When finished, click .

- 3** Set the account information parameters in the Vendor Private Communications Network window. See Figure 10.

- 3.1** From the Program Group drop down list, click Account Information.

Figure 9: The General Communication Information Screen



General Communication Information	Override	Value
Capture Log	<input type="checkbox"/>	
Backorders	<input checked="" type="checkbox"/>	Y
Pre-Receive	<input checked="" type="checkbox"/>	Y
Update Cost	<input checked="" type="checkbox"/>	N
Acknowledgment Printer	<input checked="" type="checkbox"/>	P1
850 P/O Format	<input type="checkbox"/>	850KAT
Drop Ship	<input checked="" type="checkbox"/>	
Wrap and Label	<input type="checkbox"/>	
Acknowledgment Selector	<input type="checkbox"/>	

- 3.2 In the Account Number Value box, enter the account number(s) provided by Katun. To retrieve this information, contact Kirk Vipond at kirk.vipond@katun.com or call 952-903-3304. The account number entered in the Account #1 Value box should be your default account number. If multiple accounts are entered, check the corresponding Override box for each account number you enter.

**Figure 10:
Setting the
Account
Information**

Vendor ID: KATUN Vendor Name: KATUN

Communication Type: Private Communication Network Template: PSN Master Template Program Group: Account Information

Account Information	Override	Value
Account #1	<input checked="" type="checkbox"/>	870862000
Account #2	<input checked="" type="checkbox"/>	870862001
Account #3	<input checked="" type="checkbox"/>	870862002
Account #4	<input checked="" type="checkbox"/>	870862003
Account #5	<input type="checkbox"/>	
Account #6	<input type="checkbox"/>	
Account #7	<input type="checkbox"/>	
Account #8	<input type="checkbox"/>	
Account #9	<input type="checkbox"/>	
Account #10	<input type="checkbox"/>	

**Figure 11:
Setting the
Shipto Address
Information**

Vendor ID: KATUN Vendor Name: KATUN

Communication Type: Private Communication Network Template: PSN Master Template Program Group: Shipto Address

Shipto Address	Override	Value
Code	<input type="checkbox"/>	
Name	<input type="checkbox"/>	SHIPTO NAME
Suite	<input type="checkbox"/>	SHIPTO SUITE
Street	<input type="checkbox"/>	SHIPTO STREET
City	<input type="checkbox"/>	FT. WORTH
State	<input type="checkbox"/>	TX
ZipCode	<input type="checkbox"/>	76262
Shipto Contact Qualifier	<input type="checkbox"/>	
Shipto Contact Source	<input type="checkbox"/>	
Shipto Contact Name	<input type="checkbox"/>	
ID Qualifier	<input checked="" type="checkbox"/>	
ID Source	<input checked="" type="checkbox"/>	

Phase II: Setting Up & Using the Katun PSN

- 4 Set the shipping address parameters in the Vendor Private Communications Network window.

- 4.1 From the Program Group drop down list, click Shipto Address, as shown in Figure 11. The parameters are listed in the Shipto Address column.

Note: You must set a default shipto address.

- 4.2 Complete the name and address fields for the dealership's default shipping address. It is recommended that you also complete the shipto Contact Name field.

Note: If you previously set the Drop Ship Value box in the General Communications screen to N, by default the purchase order(s) are sent to the dealer's address entered in these boxes. If the Drop Ship Value box in the General Communications Screen are set to Y, by default the purchase orders are sent to the Shipto address attached to the order. You can override these default settings at the time of transmission. See heading **Using PSN**. Check the corresponding Override box to allow these parameters to be changed at the time of communication.

- 4.3 When you finish, click .

- 5 Set the billing address parameters in the Vendor Private Communications Network dialog box.

- 5.1 From the Program Group drop down list, click Billto Address. The available parameters are listed in the Billto Address column.

- 5.2 Add a default by entering default information in the Value column. For example, to store the name of a business, enter the business name in the Name Value box.

Note: You must set a default Billto address.


- 5.3 When you finish, click .

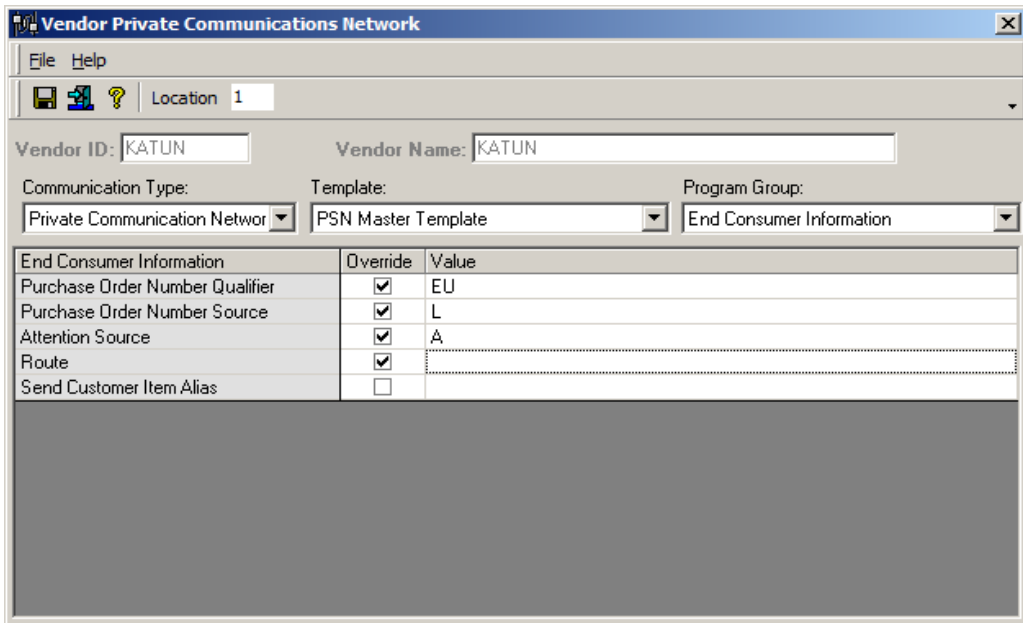
- 6 Set the end consumer parameters in the Vendor Private Communications Network window.

- 6.1 From the Program Group drop down list, click End Consumer Information. The parameters are listed in the End Consumer Information column, as shown in Figure 12.

Phase II: Setting Up & Using the Katun PSN

Add a default by entering the default information in the Value column. Check the corresponding Override box to allow these parameters to be changed at the time of communication.

- 6.2 In the Purchase Order Number Qualifier Value box, type **EU**
 - 6.3 In the Purchase Order Number Source Value box, type **P** to pull the end user's short P/O number or type **L** to pull the end user's long P/O number. If the value you select is not available, the other P/O number is used. No customer purchase order is sent if this box is left blank.
 - 6.4 In the Attention Source Value box, type **A** to use the additional name information from the Attention Special. Type **W** to use the additional name information from the Who Called Special. Type **E** to use the additional name information from the End Line Special.
 - 6.5 Leave the Send Customer Item Alias box blank.
 - 6.6 When you finish, click .
- 7 Set the shipping information parameters in the Vendor Private Communication Network window.
 - 7.1 From the Program Group drop down list, click Shipping Information.




The screenshot shows the 'Vendor Private Communications Network' window. At the top, there is a menu bar with 'File' and 'Help'. Below the menu bar, there are icons for save, print, and help, followed by a 'Location' dropdown set to '1'. The main area contains fields for 'Vendor ID: KATUN' and 'Vendor Name: KATUN'. Below these are three dropdown menus: 'Communication Type: Private Communication Networ', 'Template: PSN Master Template', and 'Program Group: End Consumer Information'. A table below these fields lists parameters for 'End Consumer Information' with 'Override' checkboxes and 'Value' columns.

End Consumer Information	Override	Value
Purchase Order Number Qualifier	<input checked="" type="checkbox"/>	EU
Purchase Order Number Source	<input checked="" type="checkbox"/>	L
Attention Source	<input checked="" type="checkbox"/>	A
Route	<input checked="" type="checkbox"/>	
Send Customer Item Alias	<input type="checkbox"/>	

Figure 12:
Setting the End
Consumer
Information

Phase II: Setting Up & Using the Katun PSN

- 7.2 In the Shipping Information Value box, enter the information provided by Katun. The shipping method entered in the Method #1 Value box should be your default shipping method. If multiple methods are entered, check the corresponding Override box for each method you enter.
- 7.3 When you finish, click .

Using PSN

After building a P/O, you can transmit it online to Katun.

Note: You can only include one shipping address per P/O. If you have multiple tickets going to the same address, or you are using your default dealer address as the shipto, you can combine those tickets on one P/O. However, if the order is being drop shipped directly to the end user's address, you must create separate P/Os for each end user's address.

- 1 In the (SR) Purchase Order Reports screen, type **B** in the Request field. See Figure 13.
- 2 Tab to the Who field and type **N** to select KATUN.
- 3 In the P/O Numbers field, enter the number of the P/O to send. To send more than one P/O, enter the number of the first P/O in the P/O Numbers field. Enter the number of the last P/O in the To # field.
- 4 Press Enter until the Are You Sure prompt appears. Type **Y**

Figure 13:
Transmitting
P/Os Online

```
09:40:47      (SR) Purchase Order Reports rev. (03/30/11)      10/18/11
=====
A. Print P/O's. P/O Form Format Y/R/B/S ?. Past Due Y/N ?. Outstanding Y/N ?.

B. Transmit P/O To Vendor      Send Special Codes ? DMI      TPA
C. Receive P/O Transmission From Vendor.      TECHDATA XSTAMPER
D. Print P/O Receipts From Vendor. Delete File Y/N ? ISG      LAGASSE
F. Talk To Wholesaler.      Who ? ARLINGTON EDUCATORS
I. Receive Electronic Invoice.      Wholesaler ? AOPD WEST POINT
                                DCS      DIGITEK

E. Backorder Reports.      Short Buy Report Y/N ? HONDAILY TRODAT
  Keep Short Buy File for P/O's ?. Print All ?.      TOPS      COSCO
M. Debit Memo Report.
P. Purge Purchase Orders.      KATUN      OFFICE MAX
                                IMAGE STAR AVERY
  From File [PO-MASTER ] Vol. [W3??]
  To File [JOUR-PO ] Vol. [W3??]
  Up to Receive Date .././..

R. Inquire or Report on Archive Reindex Y/N ?.
S. Compare Vendor Purchases with Daisytek

P/O Numbers #..... To #.....
Vendor Nbr #..... To #.....
Request [B] Location 1 Printer ?P1 COMPANY? Totals Only ?N Y/N
```

- Now you can change shipping information or complete the transmission using the (CX) screen.

Changing Shipping Information

Before completing transmission of the purchase order, you can change the shipping information. Once you've completed the (SR) screen, the (CX) screen opens.

Figure 14:
Selecting the
General
Communication
Parameter
Group

```

14:22:27 Vendor Private Communication Network Rev. (03/30/11) 05/31/11
=====
ACTION [ ] A=Add, C=Change, I=Inquire Location [ 1 ]
=====
Vendor# KATUN _____ Code :A G/L #____-__
Comm. Type Template _____ Parameter Group
[PCN ] [ ] [PSNSID]
Parameter
[_____ ] 1-20 [_____ ]
Override [ ] 21-40 [_____ ]
41-60 [_____ ]
61-80 [_____ ]

0 [General Communication Information ]
1 [Account Information ]
2 [Shipto Address ]
3 [Billto Address ]
4 [Supplier Information]
5 [End Consumer Information]
6 [Shipping Information]

=====
Enter Number for Selection "0" - Complete, "A" - Abort [0]
    
```

Figure 15:
Selecting the
Drop Ship Line

```

14:25:25 Vendor Private Communication Network Rev. (03/30/11) 05/31/11
=====
ACTION [ ] A=Add, C=Change, I=Inquire Location [ 1 ]
=====
Vendor# KATUN _____ Code A G/L #____-__
Comm. Type Template _____ Parameter Group
[PCN ] [PSNSID] [General Communication Information ]
Parameter
[Drop Ship] 1-20 [ ]
Override [Y] 21-40 [ ]
41-60 [ ]
61-80 [ ]

0 [Backorders ]
1 [Pre-Receive ]
2 [Acknowledgment Printer ]
3 [Shipping Code ]
4 [Drop Ship ]
5 [Acknowledgment Selector ]

=====
Enter Number for Selection "C" - Complete, "A" - Abort [4]
    
```

Phase II: Setting Up & Using the Katun PSN

- 1 The Parameter Group options appear, as shown in Figure 14. Note the Parameter Group field is blank. At the Enter Number For Selection prompt, type **Ø** to select the General Communication Information parameter group.
- 2 The General Communication Information parameter group appears, as shown in Figure 15. At the Enter Number For Selection prompt, enter the number that corresponds to the Drop Ship line. This number may differ, depending on the boxes you checked in the Vendor Private Communications Network window.
- 3 In the 1-20 field, type **Y** to drop ship the order. If the dealer's shipping address is listed in the communication screen set up, a dealer must set this dropship order flag to **Y** in order to ship the P/O direct to the end user's address.
- 4 Type **N** to use dealer's default Shipto address.
- 5 At the Enter Number For Selection prompt, type **C** to complete the transmission and transmit the P/O to Katun, or press Esc to change additional information. For example, to select an account other than your default enter the number that corresponds with the Account Information at the Enter Number for Selection prompt. Select the desired account number and press Esc. Continue selecting corresponding lines to change any data before transmitting.
- 6 The P/O is transmitted to Katun.

Requesting Acknowledgements

Once the purchase order is transmitted, the dealer automatically receives a shipping acknowledgement from Katun that the data is being sent to PSN.

Note: Using (SR) [C] to retrieve a failed acknowledgement is not a current option.
